

- 3.3 It is the responsibility of event organisers to ensure that all University events comply with this policy and current legislation by providing a smoke-free environment. Please note that the regulations apply to enclosed or substantially enclosed premises so temporary structures such as marquees must also be smoke-free.
- 3.4 This smoking policy also applies to the use of electronic nicotine delivery systems (also known as e-cigarettes, e-cigars, e-hookahs, and e-pipes) and to avoid confusion and interpretation on the smoking policy, are prohibited wherever smoking is prohibited.

4. University Arrangements

- 4.1 From January 2005 additional assistance has been provided by staff of the Occupational Health Service to University staff and students who wish to give up smoking, this service will remain available. Reasonable requests from staff for time to attend smoking cessation groups will be treated sympathetically.
- 4.2 From 1 January 2009 the University is a smoke-free workplace. This means that smoking is not permitted in any premises occupied or utilised by University staff, students and visitors, or in University vehicles, except in a limited number of designated areas¹.

5. Signage/Information

- 5.1 It is University policy to ensure that no-smoking signs, complying with the requirements of the regulations under the Smoking (Northern Ireland) Order 2006, are displayed on its premises and vehicles;
- 5.2 Signage indicating the prohibition of smoking on any part of the campus will be displayed at the major entrances to the University;
- 5.3 The locations of the limited number of designated smoking areas¹ will be publicised to staff, students and visitors.
- 5.4 Students and staff will be made aware of the policy at enrolment and as part of the job application process respectively.
- 5.5 Contractors and visitors will be expected to comply with the policy. They will be informed of its existence by the following:

The policy will be made available on the University Website;
The policy will be referred to in the booking process for all internal and external bookings of Queen's facilities.

6.

